*** QUESTION #1 ***
Hello, may I speak with [2]##?
My name is [I]## and I'm calling from the Survey Research Center at the University of Kentucky. I'm calling today to ask for your participation in a study of government-funded worker training programs. Because not enough is known about the types of training provided to workers, the U.S. Small Business Administration is funding a nationwide survey of selected employers that focuses on training programs and how new workers are trained at their jobs. Your business is one of a small number of large and small employers scientifically selected at random to participate. The interview should take only about 15 minutes to complete. Would you be the appropriate person to talk to about this?

[IF NOT: ASK TO SPEAK TO THE PROPER PERSON AND REPEAT INTRODUCTION]
GO TO Q. #2 =====> <1> Continue
DISP CODE #1 =====> <2> No answer/answering machine
DISP CODE #2 =====> <3> Phone busy
DISP CODE #3 =====> <4> Disconnected phone
DISP CODE #13 =====> <5> Not a business phone
DISP CODE #6 =====> <6> Initial refusal
DISP CODE #7 =====> <7> Computer tone
DISP CODE #8 =====> <8> Language problems
DISP CODE #9 =====> <9> Schedule callback
DISP CODE #14 =====> <10> No eligible respondent
GO TO Q. #2 =====> <11> #

*** QUESTION #2 ***
All responses you give to any of the questions in this study will be kept confidential to the extent permitted by law and will be used only in summary form. Your responses will not be released in any way that might permit your company to be identified. We would like to begin by asking a few questions about your company. We realize that some companies may not have all of the information requested. In those cases, please provide your best estimate.

First, approximately how many individuals are currently employed by your company AT YOUR LOCATION?

[IF RESPONDENT WORKS FOR SEVERAL LOCATIONS, ASK HIM/HER TO ANSWER WITH RESPECT TO LOCATION AT:] [4]##
[5]##
[6]##

[IF UNSURE, PROBE FOR BEST ESTIMATE; DK/REF=99999]
GO TO Q. #3 =====> <1> Numeric open end
-- NUMERIC OPEN END - RANGE IS 1 THRU 99999 --
-- ANSWER REQUIRED --

*** QUESTION #3 ***
Does your company currently operate at more than one location?
GO TO Q. #4 =====> <1> Yes
GO TO Q. #6  ===>  <2> No
GO TO Q. #6  ===>  <3> #
GO TO Q. #6  ===>  <4> #
GO TO Q. #6  ===>  <5> #
GO TO Q. #6  ===>  <6> #
GO TO Q. #6  ===>  <7> #
GO TO Q. #6  ===>  <8> DK
*** QUESTION #4 ***
How many locations?

[IF UNSURE, PROBE FOR BEST ESTIMATE; DK/REF=9999]

*** QUESTION #5 ***
Approximately how many individuals currently are employed by your company at ALL LOCATIONS?

[IF UNSURE, PROBE FOR BEST ESTIMATE; DK/REF=999999]

*** QUESTION #6 ***
Have you ever heard of the Workforce Investment Act (WIA), Job Training Partnership Act (JTPA), or any other government-financed training programs?

*** QUESTION #7 ***
Have you, or anyone at this location, ever hired a worker through one or more of these programs?

*** QUESTION #8 ***
How many new hires in the last two years at this location have come from these programs?

[DK/REF=9999]
**GO TO Q. #9 ===> <1> Numeric open end**
-- NUMERIC OPEN END - RANGE IS 0 THRU 9999 --
-- ANSWER REQUIRED --

*** QUESTION #9 ***
Approximately how many TOTAL new hires at this location have been made in the last two years?
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[DK/REF=9999]

GO TO Q. #10 =====> <1> Numeric open end
-- NUMERIC OPEN END - RANGE IS 0 THRU 9999 --
-- ANSWER REQUIRED --

*** QUESTION #10 ***
What type of worker training program have you used the MOST? Is it a:
GO TO Q. #12 =====> <1> Federal program (WIA, JTPA, etc.)
GO TO Q. #12 =====> <2> State-funded training program
GO TO Q. #12 =====> <3> City/municipal training program, or
GO TO Q. #12 =====> <4> Some other type
-- ABOVE ANSWER ASSOCIATED WITH OPEN END QUESTION #11 --
GO TO Q. #12 =====> <5> #
GO TO Q. #12 =====> <6> #
GO TO Q. #12 =====> <7> #
GO TO Q. #12 =====> <8> DK
GO TO Q. #12 =====> <9> REF

*** QUESTION #11 ***
Other type of program
GO TO Q. #12 =====> <1> Open end
-- MULTI-PUNCH --
-- ANSWER REQUIRED --

*** QUESTION #12 ***
In what way does this program MOST meet the training needs of your business? (PROMPT WITH 1-4 IF NECESSARY)
GO TO Q. #14 =====> <1> Provides workers with job-specific skills needed by
my business.
GO TO Q. #14 =====> <2> Provides workers with good general knowledge.
GO TO Q. #14 =====> <3> Provides workers with more responsibility (i.e.,
more punctual).
GO TO Q. #14 =====> <4> Provides workers with good literacy skills.
GO TO Q. #14 =====> <5> Program does not meet needs (VOLUNTEERED)
GO TO Q. #14 =====> <6> Other
-- ABOVE ANSWER ASSOCIATED WITH OPEN END QUESTION #13 --
GO TO Q. #14 =====> <7> #
GO TO Q. #14 =====> <8> #
GO TO Q. #14 =====> <9> DK
GO TO Q. #14 =====> <10> REF

*** QUESTION #13 ***
Other manner program meets needs.
GO TO Q. #14 =====> <1> Open end
-- MULTI-PUNCH --
-- ANSWER REQUIRED --
*** QUESTION #14 ***
Has using this training program INCREASED, DECREASED, or NOT AFFECTED worker retention at your business?
   GO TO Q. #15 =====> <1> INCREASED worker retention
   GO TO Q. #15 =====> <2> DECREASED worker retention
   GO TO Q. #15 =====> <3> NOT AFFECTED worker retention
   GO TO Q. #15 =====> <4> #
   GO TO Q. #15 =====> <5> #
   GO TO Q. #15 =====> <6> #
   GO TO Q. #15 =====> <7> #
*** QUESTION #15 ***
In future hiring, would you employ workers through this government training program?

- <1> Yes
- <2> No
- <3> #
- <4> #
- <5> #
- <6> #
- <7> #
- <8> DK
- <9> REF

*** QUESTION #16 ***
What is the main reason you have not hired a worker through a government training program?

- <1> Workers not adequately trained
- <2> Workers never applied
- <3> Did not know how to go about hiring a person from a training program
- <4> Too much paperwork to hire a worker
- <5> Some other reason

-- ABOVE ANSWER ASSOCIATED WITH OPEN END QUESTION #20 --

*** QUESTION #17 ***
I'd like to ask you to think of the last new permanent part-time or full-time employee your company hired at this location prior to MARCH 1, 2001 regardless of whether that person is still employed by your company. I'm going to ask you some questions about that person and the position he or she was hired to fill. To make it easier to refer to him/her during the rest of the interview, could you please give me his/her first OR last name?

-- MULTI-PUNCH --

-- ANSWER REQUIRED --

*** QUESTION #18 ***
I'd like to ask you to think of the last new permanent part-time or full-time employee your company hired through a GOVERNMENT SPONSORED TRAINING PROGRAM at this location prior to MARCH 1, 2001 regardless of whether that person is still employed by your company. I'm going to ask you some questions about that
person and the position he or she was hired to fill. To make it easier
refer to him/her during the rest of the interview, could you please
give
me his/her first OR last name?
   GO TO Q. #19 ===> <1> Open end
-- MULTI-PUNCH --
-- ANSWER REQUIRED --

*** QUESTION #19 ***
*Dummy counter question indicating we have switched to second version.*
*** QUESTION #20 ***
Other reason not hire through program.
GO TO Q. #21  ===>  <1> Open end
-- MULTI-PUNCH --
-- ANSWER REQUIRED --

*** QUESTION #21 ***
Is [q17]## a male or female?
GO TO Q. #22  ===>  <1> Male
GO TO Q. #22  ===>  <2> Female
GO TO Q. #22  ===>  <3> #
GO TO Q. #22  ===>  <4> #
GO TO Q. #22  ===>  <5> #
GO TO Q. #22  ===>  <6> #
GO TO Q. #22  ===>  <7> #
GO TO Q. #22  ===>  <8> DK
GO TO Q. #22  ===>  <9> REF

*** QUESTION #22 ***
What is [q17]##'s job title?

[IF RESPONDENT DOES NOT GIVE SPECIFIC TITLE, ASK FOR DESCRIPTION OF MAJOR JOB DUTIES. DK=98; REF=99]
GO TO Q. #23  ===>  <1> Open end
-- MULTI-PUNCH --
-- ANSWER REQUIRED --

*** QUESTION #23 ***
Does [q17]## supervise the work of others as a part of this job?
GO TO Q. #24  ===>  <1> Yes
GO TO Q. #26  ===>  <2> No
GO TO Q. #26  ===>  <3> #
GO TO Q. #26  ===>  <4> #
GO TO Q. #26  ===>  <5> #
GO TO Q. #26  ===>  <6> #
GO TO Q. #26  ===>  <7> #
GO TO Q. #26  ===>  <8> DK
GO TO Q. #26  ===>  <9> REF

*** QUESTION #24 ***
How many people does [q17]## supervise directly?

[9997 OR MORE=9997; DK=9998; REF=9999]
GO TO Q. #25  ===>  <1> Open end
-- NUMERIC OPEN END - RANGE IS 0 THRU 9999 --
-- ANSWER REQUIRED --
*** QUESTION #25 ***
How many people does [q17]## supervise through subordinate supervisors?

[9997 OR MORE=9997; DK=9998; REF=9999]
GO TO Q. #26 <1> Open end
-- MULTI-PUNCH --
-- NUMERIC OPEN END - RANGE IS 0 THRU 9999 --
-- ANSWER REQUIRED --

*** QUESTION #26 ***
In what month and year did [q17]## begin working for your company?

[TYPE 2 DIGITS FOR MONTH AND 4 DIGITS FOR YEAR; DK=98; REF=99]
GO TO Q. #27 =====> <1> Month
-- RANGE IS 1 THRU 12 --
GO TO Q. #27 =====> <2> Year
-- RANGE IS 1900 THRU 2000 --
GO TO Q. #27 =====> <3> DK
-- RANGE IS 98 THRU 98 --
GO TO Q. #27 =====> <4> REF
-- RANGE IS 99 THRU 99 --
-- MULTI-PUNCH --
-- NUMERIC CLOSED END --

*** QUESTION #27 ***
What was [q17]##'s age at the time (he/she) was hired?

[DK/REF=99]
GO TO Q. #28 =====> <1> Numeric open end
-- NUMERIC OPEN END - RANGE IS 14 THRU 99 --
-- ANSWER REQUIRED --

*** QUESTION #28 ***
How many years of schooling did [q17]## complete?

[DK/REF=99]
GO TO Q. #29 =====> <1> Numeric open end
-- NUMERIC OPEN END - RANGE IS 0 THRU 99 --
-- ANSWER REQUIRED --

*** QUESTION #29 ***
<< CONDITIONAL ASSOCIATED WITH THIS QUESTION >>
IF Q#28 EQ 98 TO 99                           (CONDITIONAL #1)
THEN GO TO Q.#29 ELSE GO TO Q.#30.
What is the highest level of education that [q17]## has completed?
GO TO Q. #30 =====> <1> Grade school only
GO TO Q. #30 =====> <2> Some High School but No Diploma
GO TO Q. #30 =====> <3> High School Graduate/GED
GO TO Q. #30 =====> <4> Some College but No Degree
GO TO Q. #30 =====> <5> Associate’s Degree/Voc. Tech Degree
GO TO Q. #30 =====> <6> Bachelor’s Degree
GO TO Q. #30 =====> <7> Master’s Degree
GO TO Q. #30 =====> <8> Professional/Doctoral Degree (i.e., PhD, MD, JD,
*** QUESTION #30 ***
What is [q17]'s race?
GO TO Q. #32 =====> <1> American Indian or Alaska Native
GO TO Q. #32 =====> <2> Asian
GO TO Q. #32 =====> <3> Black or African American
*** QUESTION #31 ***
Other race.

[REF=99]
GO TO Q. #32 =====> <1> Open end
-- MULTI-PUNCH --
-- ANSWER REQUIRED --

*** QUESTION #32 ***
How many MONTHS of experience in jobs that had some application to
the position did [q17]## have before he/she started working
for your company?

[ SOME = 996; DK=998; REF = 999]
GO TO Q. #33 =====> <1> Numeric open end
-- NUMERIC OPEN END - RANGE IS 0 THRU 999 --
-- ANSWER REQUIRED --

*** QUESTION #33 ***
Is [q17]## still with your company?
GO TO Q. #34 =====> <1> Yes
GO TO Q. #36 =====> <2> No
GO TO Q. #34 =====> <3> #
GO TO Q. #34 =====> <4> #
GO TO Q. #34 =====> <5> #
GO TO Q. #34 =====> <6> #
GO TO Q. #34 =====> <7> #
GO TO Q. #37 =====> <8> DK
GO TO Q. #37 =====> <9> REF

*** QUESTION #34 ***
Suppose [q17]## received a job offer from another company.
Would you consider raising [q17]##'s wage in order to retain
[q17]## as an employee?
GO TO Q. #35 =====> <1> Yes
GO TO Q. #37 =====> <2> No
GO TO Q. #37 =====> <3> #
GO TO Q. #37 =====> <4> #
GO TO Q. #37 =====> <5> #
GO TO Q. #37 =====> <6> #
GO TO Q. #37 =====> <7> #
GO TO Q. #37 =====> <8> DK
GO TO Q. #37 =====> <9> REF
*** QUESTION #35 ***
What is the maximum PERCENTAGE increase in [q17]##'s wage that you would be willing to pay to retain [q17]## as an employee?

[IF UNSURE, PROBE FOR GUESS; DK/REF=999]
GO TO Q. #37 =====> <1> Numeric open end
*** QUESTION #36 ***
How many weeks did [q17]## work for your company?

[DK=98;REF=99]
GO TO Q. #37 =====> <1> Numeric open end
-- NUMERIC OPEN END - RANGE IS 0 THRU 99 --
-- ANSWER REQUIRED --

*** QUESTION #37 ***
How many hours did [q17]## usually work per week when he/she started with the company?

[DK=98;REF=99]
GO TO Q. #38 =====> <1> Numeric open end
-- NUMERIC OPEN END - RANGE IS 1 THRU 99 --
-- ANSWER REQUIRED --

*** QUESTION #38 ***
How much was [q17]##'s starting pay at this job before deductions? Include any overtime, commissions, or tips usually received.

[RECORD NUMERIC RESPONSE WITHOUT TYPING DECIMAL POINT; i.e. ANSWER $900
PER MONTH SHOULD BE ENTERED AS 90000 - $7.50 PER HOUR AS 750]
GO TO Q. #39 =====> <1> Per hour
-- RANGE IS 400 THRU 6000 --
-- IMPLIED DECIMAL TO 2 DECIMAL PLACE(S) --
GO TO Q. #39 =====> <2> Per day
-- RANGE IS 1000 THRU 100000 --
-- IMPLIED DECIMAL TO 2 DECIMAL PLACE(S) --
GO TO Q. #39 =====> <3> Per week
-- RANGE IS 5000 THRU 500000 --
-- IMPLIED DECIMAL TO 2 DECIMAL PLACE(S) --
GO TO Q. #39 =====> <4> Per month
-- RANGE IS 10000 THRU 1000000 --
-- IMPLIED DECIMAL TO 2 DECIMAL PLACE(S) --
GO TO Q. #39 =====> <5> Per year
-- RANGE IS 500000 THRU 20000000 --
-- IMPLIED DECIMAL TO 2 DECIMAL PLACE(S) --
GO TO Q. #39 =====> <6> DK - ENTER 98
-- RANGE IS 98 THRU 98 --
GO TO Q. #39 =====> <7> REF - ENTER 99
-- RANGE IS 99 THRU 99 --
-- MULTI-PUNCH --
-- NUMERIC CLOSED END --

*** QUESTION #39 ***
Did [q17]## receive a higher, lower, or the same wage or salary as the typical person hired in the same position?

GO TO Q. #40 ======> <1> Higher wage/salary
GO TO Q. #40 ======> <2> Lower wage/salary
GO TO Q. #40 ======> <3> Same wage/salary
GO TO Q. #40 ======> <4> #
GO TO Q. #40 ======> <5> #
GO TO Q. #40 ======> <6> #
GO TO Q. #40 ======> <7> #
GO TO Q. #40 ====> <8> DK
GO TO Q. #40 ====> <9> REF

*** QUESTION #40 ***
For a typical worker in [q17]##'s position who has been with the firm for two years, how much does this worker usually earn before deductions? Include any overtime, commissions, or tips usually received.

[RECORD NUMERIC RESPONSE WITHOUT TYPING DECIMAL POINT; i.e. ANSWER $900
PER MONTH SHOULD BE ENTERED AS 90000 - $7.50 PER HOUR AS 750]
GO TO Q. #41 ====> <1> Per hour
-- RANGE IS 400 THRU 6000 --
-- IMPLIED DECIMAL TO 2 DECIMAL PLACE(S) --
GO TO Q. #41 ====> <2> Per day
-- RANGE IS 1000 THRU 100000 --
-- IMPLIED DECIMAL TO 2 DECIMAL PLACE(S) --
GO TO Q. #41 ====> <3> Per week
-- RANGE IS 5000 THRU 500000 --
-- IMPLIED DECIMAL TO 2 DECIMAL PLACE(S) --
GO TO Q. #41 ====> <4> Per month
-- RANGE IS 10000 THRU 1000000 --
-- IMPLIED DECIMAL TO 2 DECIMAL PLACE(S) --
GO TO Q. #41 ====> <5> Per year
-- RANGE IS 500000 THRU 20000000 --
-- IMPLIED DECIMAL TO 2 DECIMAL PLACE(S) --
GO TO Q. #41 ====> <6> DK - ENTER 98
-- RANGE IS 98 THRU 98 --
GO TO Q. #41 ====> <7> REF - ENTER 99
-- RANGE IS 99 THRU 99 --
-- MULTI-PUNCH --
-- NUMERIC CLOSED END --

*** QUESTION #41 ***
For a typical worker in [q17]##'s position who has been with the firm for two years, for which of the following fringe benefits is this worker eligible AND FOR WHICH THE COMPANY PAYS at least some of the cost?

Group Health Insurance
GO TO Q. #42 ====> <1> Yes
GO TO Q. #42 ====> <2> No
GO TO Q. #42 ====> <3> #
GO TO Q. #42 ====> <4> #
GO TO Q. #42 ====> <5> #
GO TO Q. #42 ====> <6> #
GO TO Q. #42 ====> <7> #
GO TO Q. #42 ====> <8> DK
GO TO Q. #42 ====> <9> REF
*** QUESTION #42 ***
Retirement Plan
GO TO Q. #43  =====>  <1> Yes
GO TO Q. #43  =====>  <2> No
GO TO Q. #43  =====>  <3> #
GO TO Q. #43  =====>  <4> #
GO TO Q. #43  =====>  <5> #
GO TO Q. #43  =====>  <6> #
*** QUESTION #43 ***
Profit Sharing or Stock Ownership Plan
GO TO Q. #44 ======> <1> Yes
GO TO Q. #44 ======> <2> No
GO TO Q. #44 ======> <3> #
GO TO Q. #44 ======> <4> #
GO TO Q. #44 ======> <5> #
GO TO Q. #44 ======> <6> #
GO TO Q. #44 ======> <7> #
GO TO Q. #44 ======> <8> DK
GO TO Q. #44 ======> <9> REF

*** QUESTION #44 ***
Child or Elder care
GO TO Q. #45 ======> <1> Yes
GO TO Q. #45 ======> <2> No
GO TO Q. #45 ======> <3> #
GO TO Q. #45 ======> <4> #
GO TO Q. #45 ======> <5> #
GO TO Q. #45 ======> <6> #
GO TO Q. #45 ======> <7> #
GO TO Q. #45 ======> <8> DK
GO TO Q. #45 ======> <9> REF

*** QUESTION #45 ***
Is [q17]## covered by a union contract?
GO TO Q. #46 ======> <1> Yes
GO TO Q. #46 ======> <2> No
GO TO Q. #46 ======> <3> #
GO TO Q. #46 ======> <4> #
GO TO Q. #46 ======> <5> #
GO TO Q. #46 ======> <6> #
GO TO Q. #46 ======> <7> #
GO TO Q. #46 ======> <8> DK
GO TO Q. #46 ======> <9> REF

*** QUESTION #46 ***
When [q17]## was hired, were other workers hired at the same time to fill the same type of position?
GO TO Q. #47 ======> <1> Yes
GO TO Q. #48 ======> <2> No
GO TO Q. #48 ======> <3> #
GO TO Q. #48 ======> <4> #
GO TO Q. #48 ======> <5> #
GO TO Q. #48 ======> <6> #
GO TO Q. #48 ======> <7> #
GO TO Q. #48 ======> <8> DK
GO TO Q. #48 ===> <9> REF

*** QUESTION #47 ***
How many other workers were hired?

[ SOME=9996; DK=9998; REF=9999]
GO TO Q. #48 ===> <1> Numeric open end
-- NUMERIC OPEN END - RANGE IS 1 THRU 9999 --
-- ANSWER REQUIRED --

*** QUESTION #48 ***
The next set of questions deal with your hiring procedures. Please remember that the name of your company will never be associated with the information we release. In hiring [q17]##, how many people did you consider for the position, including [q17]##? Include all applications as well as individuals contacted by you.

[ SOME=9996; DK=9998; REF=9999]
GO TO Q. #49 ===> <1> Numeric open end
-- NUMERIC OPEN END - RANGE IS 0 THRU 9999 --
-- ANSWER REQUIRED --

*** QUESTION #49 ***
How many people were interviewed, including [q17]##?

[MUST BE AT LEAST ONE.]

[ IF DK: Just your best guess]

[ SOME=9996; DK=9998; REF=9999]
GO TO Q. #50 ===> <1> Numeric open end
-- NUMERIC OPEN END - RANGE IS 0 THRU 9999 --
-- ANSWER REQUIRED --

*** QUESTION #50 ***
How many of these applicants, including [q17]##, were offered a job?

[MUST BE AT LEAST ONE.]

[ SOME=9996; DK=9998; REF=9999]
GO TO Q. #51 ===> <1> Numeric open end
-- NUMERIC OPEN END - RANGE IS 1 THRU 9999 --
-- ANSWER REQUIRED --

*** QUESTION #51 ***
While hiring for the position, what was the total number of hours spent by your company's personnel recruiting, screening, and interviewing all applicants?

[ IF DK: Just your best guess]

[ SOME=9996; DK=9998; REF=9999]
GO TO Q. #52 ===> <1> Numeric open end
-- NUMERIC OPEN END - RANGE IS 1 THRU 9999 --
-- ANSWER REQUIRED --

*** QUESTION #52 ***
Approximately how many days elapsed between the time you started to look for someone to fill the position and the time [q17]## started to work.

[NONE = 0 DAYS]

GO TO Q. #53 ======> <1> Days
-- RANGE IS 0 THRU 30 --
GO TO Q. #53 ====> <2> Weeks
-- RANGE IS 1 THRU 52 --
GO TO Q. #53 ====> <3> Months
-- RANGE IS 1 THRU 60 --
GO TO Q. #53 ====> <4> Always looking - ENTER 96
-- RANGE IS 96 THRU 96 --
GO TO Q. #53 ====> <5> DK - ENTER 98
-- RANGE IS 98 THRU 98 --
GO TO Q. #53 ====> <6> REF - Enter 99
-- RANGE IS 99 THRU 99 --
-- MULTI-PUNCH --
-- NUMERIC CLOSED END --

*** QUESTION #53 ***
In screening and interviewing applicants, what PERCENTAGE of the applicants NOT receiving an offer were qualified for this position?

[DK=998; REF=999]
GO TO Q. #54 ====> <1> Numeric open end
-- NUMERIC OPEN END - RANGE IS 0 THRU 9999 --
-- ANSWER REQUIRED --

*** QUESTION #54 ***
Is [q17]##'s position a new position or was [q17]## hired to replace a previous worker in the same position?
GO TO Q. #57 ====> <1> New Position
GO TO Q. #55 ====> <2> Replacement Position
GO TO Q. #57 ====> <3> #
GO TO Q. #57 ====> <4> #
GO TO Q. #57 ====> <5> #
GO TO Q. #57 ====> <6> #
GO TO Q. #57 ====> <7> #
GO TO Q. #57 ====> <8> DK
GO TO Q. #57 ====> <9> REF

*** QUESTION #55 ***
What is the main reason [q17]## replaced the previous worker?
GO TO Q. #57 ====> <1> Previous worker quit
GO TO Q. #57 ====> <2> Previous worker was promoted or reassigned
GO TO Q. #57 ====> <3> Previous worker retired
GO TO Q. #57 ====> <4> Previous worker was terminated
GO TO Q. #57 ====> <5> Previous worker was laid off
GO TO Q. #57 ====> <6> Previous worker died or became disabled
GO TO Q. #57 ====> <7> Other
-- ABOVE ANSWER ASSOCIATED WITH OPEN END QUESTION #56 --
GO TO Q. #57 ====> <8> DK
GO TO Q. #57 ====> <9> REF

*** QUESTION #56 ***
Other reason replaced.
Compared to the typical new hire in [q17]'s position, how would you rate [q17]'s skills when hired? Would you say
these skills were:
GO TO Q. #58 =====> <1> Above Average
GO TO Q. #58 =====> <2> Below Average, or
GO TO Q. #58 =====> <3> About Average
GO TO Q. #58 =====> <4> #
GO TO Q. #58 =====> <5> #
GO TO Q. #58 =====> <6> #
GO TO Q. #58 =====> <7> #
GO TO Q. #58 =====> <8> DK
GO TO Q. #58 =====> <9> REF

*** QUESTION #58 ***
What PERCENTAGE of workers hired in [q17]##'s position are still employed by your company TWO years after being hired?

[DK=998; REF=999]
GO TO Q. #59 =====> <1> Numeric open end
-- NUMERIC OPEN END - RANGE IS 0 THRU 999 --
-- ANSWER REQUIRED --

*** QUESTION #59 ***
I'd now like to ask about the training that [q17]## received and about [q17]##'s productivity. Do you feel you would be able to answer some general questions about (his/her) training experiences and productivity?
GO TO Q. #63 =====> <1> Yes
GO TO Q. #60 =====> <2> No

*** QUESTION #60 ***
I would like to speak to another person to obtain this information, but first, could you give me [q17]##'s full name so the person completing the interview will be clear who I am asking about?
GO TO Q. #61 =====> <1> Open end
-- MULTI-PUNCH --
-- ANSWER REQUIRED --

*** QUESTION #61 ***
Thank you. Could you please connect me to the person best suited to answer questions about training and productivity?

OR, Could you give me this persons phone number?

[ENTER '.' TO CONTINUE]
GO TO Q. #62 =====> <1> Text
-- MULTI-PUNCH --
-- ANSWER REQUIRED --

*** QUESTION #62 ***
Hello, my name is [I]## from the Survey Research Center
at the University of Kentucky. We talked with someone in your establishment about the employee most recently hired prior to MARCH 1, 2001. We had been talking about and it was suggested that you would be the person best able to talk about the training received and his/her productivity. Most of the interview is complete, and I would appreciate just 5 minutes of your time to finish it.
[IF PERSON SAYS "THAT IS NOT THE EMPLOYEE MOST RECENTLY HIRED PRIOR TO MARCH 1," TELL THEM THAT WHEN WE STARTED THE INTERVIEW WE HAD BEEN ASKING ABOUT MOST RECENT EMPLOYEE HIRED PRIOR TO JANUARY 1, AND WOULD LIKE TO CONTINUE THE INTERVIEW ABOUT THAT PERSON LISTED ABOVE]

[ENTER '.' TO CONTINUE]

GO TO Q. #63 =====> <1> Text
-- MULTI-PUNCH --
-- ANSWER REQUIRED --

*** QUESTION #63 ***
I would like to start by asking if there is formal training, such as self-paced learning programs or training done by specially trained personnel inside or outside the firm, for people hired in [q17]##'s position, or is all the training done as informal on-the-job training?
GO TO Q. #64 =====> <1> Formal Training
GO TO Q. #66 =====> <2> All Informal Training
GO TO Q. #66 =====> <3> #
GO TO Q. #66 =====> <4> #
GO TO Q. #66 =====> <5> #
GO TO Q. #66 =====> <6> #
GO TO Q. #66 =====> <7> #
GO TO Q. #66 =====> <8> DK
GO TO Q. #66 =====> <9> REF

*** QUESTION #64 ***
During the first 3 months of work, what was the total number of weeks AND hours per week [q17]## spent at ON-SITE FORMAL training such as self-paced learning programs or training or classes given by specially trained personnel?

[NOTE: THE NEXT FEW QUESTIONS ARE REALLY 2 QUESTIONS EACH! YOU MUST ENTER DATA FOR BOTH FIELDS.]

[IF DK, ASK FOR BEST GUESS; SOME = 9996; DK = 9998; REF = 9999]
GO TO Q. #65 =====> <1> WEEKS
-- RANGE IS 0 THRU 9999 --
GO TO Q. #65 =====> <2> HOURS PER WEEK
-- RANGE IS 0 THRU 9999 --
-- MULTI-PUNCH --
-- NUMERIC CLOSED END --

*** QUESTION #65 ***
During the first 3 months of work, how many weeks AND hours per week did [q17]## spend on OFF-SITE FORMAL training programs?

[IF DK, ASK FOR BEST GUESS; SOME = 9996; DK = 9998; REF = 9999]
GO TO Q. #66 =====> <1> WEEKS
-- RANGE IS 0 THRU 9999 --
*** QUESTION #66 ***
The next set of questions are about INFORMAL training provided to
[q17]## by management, supervisors, and co-workers. During the first 3 months of work, what was the total number of weeks AND hours per week that management and supervisors spent away from other activities giving INFORMAL individualized training or extra supervision to [q17]##?

[IF DK, ASK FOR BEST GUESS; SOME = 9996; DK = 9998; REF = 9999]
GO TO Q. #67 =====> <1> TOTAL WEEKS
-- RANGE IS 0 THRU 9999 --
GO TO Q. #67 =====> <2> HOURS PER WEEK
-- RANGE IS 0 THRU 9999 --
-- MULTI-PUNCH --
-- NUMERIC CLOSED END --

*** QUESTION #67 ***
During the first 3 months of work, what was the total number of weeks AND hours per week that co-workers who are not supervisors spent away from their normal work giving INFORMAL individualized training or extra supervision to [q17]##:

[IF DK, ASK FOR BEST GUESS; SOME = 9996; DK = 9998; REF = 9999]
GO TO Q. #68 =====> <1> TOTAL WEEKS
-- RANGE IS 0 THRU 9999 --
GO TO Q. #68 =====> <2> HOURS PER WEEK
-- RANGE IS 0 THRU 9999 --
-- MULTI-PUNCH --
-- NUMERIC CLOSED END --

*** QUESTION #68 ***
During the first 3 months of work, what was the total number of weeks AND hours per week that [q17]## spent observing co-workers in order to learn skills required for (his/her) position?

[IF DK, ASK FOR BEST GUESS; SOME = 9996; DK = 9998; REF = 9999]
GO TO Q. #69 =====> <1> TOTAL WEEKS
-- RANGE IS 0 THRU 9999 --
GO TO Q. #69 =====> <2> HOURS PER WEEK
-- RANGE IS 0 THRU 9999 --
-- MULTI-PUNCH --
-- NUMERIC CLOSED END --

*** QUESTION #69 ***
How many of the skills learned by new employees in [q17]##'s position are useful outside the company:
GO TO Q. #70 =====> <1> Almost all
GO TO Q. #70 =====> <2> Most
GO TO Q. #70 =====> <3> Some
GO TO Q. #71 =====> <4> Almost none
GO TO Q. #71 =====> <5> #
*** QUESTION #70 ***
Focusing on the skills that are useful outside your company, how many other companies in the local labor market have jobs that require these skills? (PROMPT IF NECESSARY)
*** QUESTION #71 ***
How many weeks does it take a new employee hired for [q17]##'s type of position to become fully trained and qualified if he or she had no previous experience in this job, but has had the necessary school-provided training?

[DK = 998; REF = 999]

GO TO Q. #72 ===> <1> Numeric open end
-- NUMERIC OPEN END - RANGE IS 0 THRU 999 --
-- ANSWER REQUIRED --

*** QUESTION #72 ***
Did [q17]## receive more, less, or the same amount of training as the typical person hired in the same position?

GO TO Q. #73 ===> <1> More training
GO TO Q. #73 ===> <2> Less training
GO TO Q. #73 ===> <3> Same amount of training
GO TO Q. #73 ===> <4> #
GO TO Q. #73 ===> <5> #
GO TO Q. #73 ===> <6> #
GO TO Q. #73 ===> <7> #
GO TO Q. #73 ===> <8> DK
GO TO Q. #73 ===> <9> REF

*** QUESTION #73 ***
<< CONDITIONAL ASSOCIATED WITH THIS QUESTION >>

IF Q#7 EQ CODE(S) 1 (CONDITIONAL #2)
THEN GO TO Q.#73 ELSE GO TO Q.#77.

Was [q17]## hired through the Workforce Investment Act (WIA), Job Training Partnership Act (JTPA), or some government-financed training program, INCLUDING state- and locally-funded programs?

GO TO Q. #74 ===> <1> Yes
GO TO Q. #75 ===> <2> No
GO TO Q. #75 ===> <3> #
GO TO Q. #75 ===> <4> #
GO TO Q. #75 ===> <5> #
GO TO Q. #75 ===> <6> #
GO TO Q. #75 ===> <7> #
GO TO Q. #75 ===> <8> DK
GO TO Q. #75 ===> <9> REF
*** QUESTION #74 ***
What was the name of the government-financed training program through which [q17]## was hired?

[DK/REF=99]
GO TO Q. #77 =====> <1> Open end
-- MULTI-PUNCH --
-- ANSWER REQUIRED --
*** QUESTION #75 ***
Has anyone else in [q17]##'s position ever been hired through a government-financed training program?
GO TO Q. #76 =====> <1> Yes
GO TO Q. #77 =====> <2> No
GO TO Q. #77 =====> <3> #
GO TO Q. #77 =====> <4> #
GO TO Q. #77 =====> <5> #
GO TO Q. #77 =====> <6> #
GO TO Q. #77 =====> <7> #
GO TO Q. #77 =====> <8> DK
GO TO Q. #77 =====> <9> REF

*** QUESTION #76 ***
What were the names of the government-financed training programs through which people in this position have been hired?

[DK/REF=99]
GO TO Q. #77 =====> <1> Open end
-- MULTI-PUNCH --
-- ANSWER REQUIRED --

*** QUESTION #77 ***
Do you upgrade the skills of employees who start in positions like [q17]##'s once they have successfully completed at least one year on the job?
GO TO Q. #78 =====> <1> Yes
GO TO Q. #88 =====> <2> No
GO TO Q. #88 =====> <3> #
GO TO Q. #88 =====> <4> #
GO TO Q. #88 =====> <5> #
GO TO Q. #88 =====> <6> #
GO TO Q. #88 =====> <7> #
GO TO Q. #88 =====> <8> DK
GO TO Q. #88 =====> <9> REF

*** QUESTION #78 ***
During a TYPICAL YEAR, which of the following methods are used to upgrade the skills of the typical employee in [q17]##'s position who has successfully completed at least one year on the job? Do you:

Send the employee to seminars, conferences, or trade shows sponsored by trade groups or vendors?
GO TO Q. #79 =====> <1> Yes
GO TO Q. #79 =====> <2> No
GO TO Q. #79 =====> <3> #
GO TO Q. #79 =====> <4> #
GO TO Q. #79 =====> <5> #
GO TO Q. #79 =====> <6> #
*** QUESTION #79 ***
Send the employee to courses at local schools, e.g., community colleges, vocational schools?
GO TO Q. #80 ===> <1> Yes
*** QUESTION #80 ***
Provide the employee manuals, pamphlets, videos, etc., to study?
GO TO Q. #81 =====> <1> Yes
GO TO Q. #81 =====> <2> No
GO TO Q. #81 =====> <3> #
GO TO Q. #81 =====> <4> #
GO TO Q. #81 =====> <5> #
GO TO Q. #81 =====> <6> #
GO TO Q. #81 =====> <7> #
GO TO Q. #81 =====> <8> DK
GO TO Q. #81 =====> <9> REF

*** QUESTION #81 ***
Have the employee watch other employees do the job?
GO TO Q. #82 =====> <1> Yes
GO TO Q. #82 =====> <2> No
GO TO Q. #82 =====> <3> #
GO TO Q. #82 =====> <4> #
GO TO Q. #82 =====> <5> #
GO TO Q. #82 =====> <6> #
GO TO Q. #82 =====> <7> #
GO TO Q. #82 =====> <8> DK
GO TO Q. #82 =====> <9> REF

*** QUESTION #82 ***
Have co-workers (NOT supervisors) actively teach the employee new skills?
GO TO Q. #83 =====> <1> Yes
GO TO Q. #83 =====> <2> No
GO TO Q. #83 =====> <3> #
GO TO Q. #83 =====> <4> #
GO TO Q. #83 =====> <5> #
GO TO Q. #83 =====> <6> #
GO TO Q. #83 =====> <7> #
GO TO Q. #83 =====> <8> DK
GO TO Q. #83 =====> <9> REF

*** QUESTION #83 ***
Have supervisor(s) and/or yourself teach the employee new skills?
GO TO Q. #84 =====> <1> Yes
GO TO Q. #84 =====> <2> No
GO TO Q. #84 =====> <3> #
GO TO Q. #84 ===> <4> #
GO TO Q. #84 ===> <5> #
GO TO Q. #84 ===> <6> #
GO TO Q. #84 ===> <7> #
GO TO Q. #84 ===> <8> DK
GO TO Q. #84 ===> <9> REF
*** QUESTION #84 ***
Bring in an outside "expert" to train the employee (and perhaps others as well)?
GO TO Q. #85 ====> <1> Yes
GO TO Q. #85 ====> <2> No
GO TO Q. #85 ====> <3> #
GO TO Q. #85 ====> <4> #
GO TO Q. #85 ====> <5> #
GO TO Q. #85 ====> <6> #
GO TO Q. #85 ====> <7> #
GO TO Q. #85 ====> <8> DK
GO TO Q. #85 ====> <9> REF

*** QUESTION #85 ***
Do you do anything else?
GO TO Q. #86 ====> <1> Yes
GO TO Q. #87 ====> <2> No
GO TO Q. #87 ====> <3> #
GO TO Q. #87 ====> <4> #
GO TO Q. #87 ====> <5> #
GO TO Q. #87 ====> <6> #
GO TO Q. #87 ====> <7> #
GO TO Q. #87 ====> <8> DK
GO TO Q. #87 ====> <9> REF

*** QUESTION #86 ***
Other methods to upgrade skills.
GO TO Q. #87 ====> <1> Open end
-- MULTI-PUNCH --
-- ANSWER REQUIRED --

*** QUESTION #87 ***
What is the total number of hours PER YEAR that the typical employee in [q17]##'s position spends during working hours in the various training/upgrading activities listed in the previous questions?
[DK = 998; REF = 999]
GO TO Q. #88 ====> <1> Numeric open end
-- MULTI-PUNCH --
-- NUMERIC OPEN END - RANGE IS 1 THRU 999 --
-- ANSWER REQUIRED --

*** QUESTION #88 ***
The next questions are about employee productivity. Please rate [q17]## on a productivity scale of 0 to 100, where 100 equals [q17]##'s productivity when (he/she) is fully trained and 0 is absolutely no productivity by [q17]##. How would you rate [q17]##'s productivity during the first 2 weeks of employment?
[DK = 998; REF = 999]
How would you rate [q17]##'s productivity after 3 months? .

[LEFT BEFORE 3 MONTHS=997; DK=998; REF=999]
GO TO Q. #90 ===> <1> Numeric open end  
-- NUMERIC OPEN END - RANGE IS 0 THRU 999 --  
-- ANSWER REQUIRED --

*** QUESTION #90 ***

Our records indicate that [8]## is the major business activity of your company. Is that correct?

[INTERVIEWER - USE THE FOLLOWING KEY FOR DETERMINING THE INDUSTRY:]

1 - MINING
2 - CONSTRUCTION
3 - MANUFACTURING
4 - TRANSPORTATION, COMMUNICATIONS, OR PUBLIC UTILITIES
5 - WHOLESALE TRADE
6 - RETAIL TRADE
7 - FINANCE, INSURANCE, OR REAL ESTATE
8 - SERVICES

GO TO Q. #93 ===> <1> Yes  
GO TO Q. #91 ===> <2> No  
GO TO Q. #91 ===> <3> #  
GO TO Q. #91 ===> <4> #  
GO TO Q. #91 ===> <5> #  
GO TO Q. #91 ===> <6> #  
GO TO Q. #91 ===> <7> #  
GO TO Q. #91 ===> <8> DK  
GO TO Q. #91 ===> <9> REF

*** QUESTION #91 ***

How would you best describe the major business activity of your company?

[INTERVIEWER: VERIFY THAT YOU HAVE ENTERED THE CORRECT RESPONSE BY ASKING RESPONDENT "SO, YOU WOULD SAY YOUR MAJOR BUSINESS ACTIVITY IS IN THE AREA OF ___________?"]

GO TO Q. #93 ===> <1> Agriculture, Forestry, Fisheries  
GO TO Q. #93 ===> <2> Mining  
GO TO Q. #93 ===> <3> Construction  
GO TO Q. #93 ===> <4> Manufacturing  
GO TO Q. #93 ===> <5> Transportation, Communications, or Public Utilities  

GO TO Q. #93 ===> <6> Wholesale Trade  
GO TO Q. #93 ===> <7> Retail Trade  
GO TO Q. #93 ===> <8> Finance, Insurance, or Real Estate  
GO TO Q. #93 ===> <9> Services  
GO TO Q. #93 ===> <10> Other

-- ABOVE ANSWER ASSOCIATED WITH OPEN END QUESTION #92 --  
GO TO Q. #93 ===> <11> DK/REF

*** QUESTION #92 ***
Other major business activity.
戈TO Q. #93 =====> <1> Open end
-- MULTI-PUNCH --
-- ANSWER REQUIRED --

*** QUESTION #93 ***
In what year was your company established?

[DK=9998; REF=9999]
戈TO Q. #94 =====> <1> Numeric open end
*** QUESTION #94 ***
What is the legal form of your company's organization? Is it a:
  GO TO Q. #96 =====> <1> Sole Proprietorship
  GO TO Q. #96 =====> <2> Partnership
  GO TO Q. #96 =====> <3> For-profit Chapter S Corporation
  GO TO Q. #96 =====> <4> Other For-profit Corporation
  GO TO Q. #96 =====> <5> Not-for-profit Organization, or
  GO TO Q. #96 =====> <6> Some other form of organization
  -- ABOVE ANSWER ASSOCIATED WITH OPEN END QUESTION #95 --
  GO TO Q. #96 =====> <7> #
  GO TO Q. #96 =====> <8> DK
  GO TO Q. #96 =====> <9> REF

*** QUESTION #95 ***
Other form of organization.
  GO TO Q. #96 =====> <1> Open end
  -- MULTI-PUNCH --
  -- ANSWER REQUIRED --

*** QUESTION #96 ***
As of right now, does one person or a husband and wife have at least 51 percent of the company's ownership, management, and control?
  GO TO Q. #97 =====> <1> Yes, one person
  GO TO Q. #98 =====> <2> Yes, Husband/Wife
  GO TO Q. #100 =====> <3> No
  GO TO Q. #100 =====> <4> #
  GO TO Q. #100 =====> <5> #
  GO TO Q. #100 =====> <6> #
  GO TO Q. #100 =====> <7> #
  GO TO Q. #100 =====> <8> DK
  GO TO Q. #100 =====> <9> REF

*** QUESTION #97 ***
Is this person a male or female?
  GO TO Q. #98 =====> <1> Male
  GO TO Q. #98 =====> <2> Female
  GO TO Q. #98 =====> <3> #
  GO TO Q. #98 =====> <4> #
  GO TO Q. #98 =====> <5> #
  GO TO Q. #98 =====> <6> #
  GO TO Q. #98 =====> <7> #
  GO TO Q. #98 =====> <8> DK
  GO TO Q. #98 =====> <9> REF

*** QUESTION #98 ***
What is (are) the owner(s)' age(s)?
[DK=998; REF=999]
GO TO Q. #99 =====> <1> Single owner or husband
-- RANGE IS 18 THRU 999 --
GO TO Q. #99 =====> <2> Wife
-- RANGE IS 18 THRU 999 --
-- MULTI-PUNCH --
-- NUMERIC CLOSED END --
*** QUESTION #99 ***
What is (are) the owner(s) race(s)?

[INTERVIEWER - ENTER RACE NUMBER OF EACH FROM LIST BELOW:]

1. American Indian or Alaska Native
2. Asian
3. Black or African American
4. Hispanic or Latino
5. Native Hawaiian or Other Pacific Islander
6. White
7. Other

[DK=8; REF=9]

GO TO Q. #100 =====> <1> Single owner or husband
-- RANGE IS 1 THRU 9 --
GO TO Q. #100 =====> <2> Wife
-- RANGE IS 1 THRU 9 --
-- MULTI-PUNCH --
-- NUMERIC CLOSED END --

*** QUESTION #100 ***
Those are all the questions I have for you today. Thank you very much for your cooperation!

IN GENERAL, THE RESPONDENT'S UNDERSTANDING OF THE QUESTIONS WAS:

GO TO Q. #101 =====> <1> Excellent
GO TO Q. #101 =====> <2> Good
GO TO Q. #101 =====> <3> Fair
GO TO Q. #101 =====> <4> Poor

*** QUESTION #101 ***
GENDER OF RESPONDENT:
GO TO Q. #102 =====> <1> Male
GO TO Q. #102 =====> <2> Female

*** QUESTION #102 ***
*DUMMY QUESTION TO INDICATE THIS INTERVIEW WAS COMPLETED AFTER WE CHANGED REFERENCE DATE TO MARCH 1.*
GO TO Q. #103 =====> <1> March
GO TO Q. #103 =====> <2> January