



## **2020 Data and Policy Summer Scholar (DPSS) Program Cohort Lead**

### ***Overview***

DPSS students are arranged into small groups (“cohorts”) of 10-15 students. Cohorts are social groups, not connected to academic or study groups. Cohorts will participate in activities scheduled and supported by the program, such as weekly lunches, photo challenges, etc. Cohorts will also plan their own activities for their free time such as museum visits, movie in the dorms, etc. Students are encouraged to connect within and across cohorts to have study groups, dinner plans, and downtown events. All students are welcomed and empowered to organize activities and make the most of the student life experience.

Each cohort group has a Cohort Lead (CL). The CL is a designated and highly motivated DPSS student who collaborates with student peers, graduate assistants and program administrators to ensure the program runs smoothly and achieves its goals. CLs serve as a peer mentor and resource to help DPSS students make the most of their time exploring the campus and city. CLs will help coordinate activities, provide one-on-one and small group check-ins, and be an advocate and liaison to program administration.

This is an opportunity for those who want to develop leadership skills by being fully immersed in the program experience and support the operations. CLs are expected to work approximately six hours per week, some of which is embedded in your program participation and some is in addition to the program schedule. CLs will be awarded with a \$1000 scholarship applied towards the tuition fee.

### ***Responsibilities***

- Orientation – CLs are a vital part of the arrival weekend and orientation activities. CLs will attend virtual training sessions the week before the session and arrive early on campus for additional training. CLs are responsible for welcoming peers on arrival weekend including but not limited to receiving peers when they arrive to campus, showing them to their rooms, walking groups to the store for groceries and sim cards, etc.
- Serve as a peer mentor – This manifests by being present in the resident hall, going to the dining hall with classmates, and hosting regular check-ins with students to make sure they are in good status. The role supports the development and maintenance of student community.
- Represent and advocate cohort interests to administration and faculty – By attending a weekly meeting and maintaining regular communication with program administrators, CLs collect feedback from students and share with program administration to support the continuous improvement on the student experience. CLs will in turn help share information with their cohorts and maintain regular communication with cohort members.
- Organize/co-organize and lead/co-lead one cohort activity per week either on campus, Hyde Park or downtown. These might include traveling to food festival in another neighborhood; going on a riverboat ride, attending free movies at Millennium Park, or going to a museum with the UChicago student discount. These activities will take place in the evening or weekend. CLs are expected to actively contribute and encourage student participation in program activities such as the weekly photo challenge and cohort lunches.
- Provide administrative support for program administrators. There may be times when your support is needed in the office to support logistical items.

***Qualifications***

- Enrolled (admitted and submitted deposit) in the 2020 Data and Policy Summer Scholar Program
- Live on-campus in the UChicago resident hall through the duration of the program; Be one of the first students to arrive on campus and last to leave campus
- Able to attend a virtual CL training the week before their session begins
- Demonstrated experience in a leadership role
- Demonstrated ability to take initiative and jump in without being asked
- Commitment and passion to serve students from diverse academic and cultural backgrounds; Comfortable reaching out to peers to serve as a resource, encourage engagement and understand their perspectives

***Application***

- Enrolled students will be invited to apply and receive instructions on how to apply