

FULL NAME  
Street Address, City, State, Zip Code Phone #  
E-mail Address

## EDUCATION

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***The University of Chicago Harris School of Public Policy*** Chicago, IL  
Master of Public Policy June 2013

***The University of Chicago*** Chicago, IL  
Bachelor of Arts Psychology June 2009  
Honors: Dean's List: '07-'09, University of Chicago Grant, Scholar Award and Odyssey Scholarship recipient

***Universitat de Pompeu Fabra*** Barcelona, SP  
Completed Western Civilizations Program Jan-March 2009

## EXPERIENCE

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**Chicago Public Schools** Chicago, IL  
*Compliance Data Analyst* June-Dec 2013

- Served as the central resource for compiling and analyzing data for the Office of Diverse Learner Supports and Services.
- Conducted data analysis to drive improvements in instructional supports and services provided to students and supported performance measurement process within ODLSS.
- Synthesized data and developed recommendations for identified problem areas for district-wide implementation.
- Reviewed and analyzed performance measures and effectiveness of programs.

**Education Pioneers** Chicago, IL  
*Summer Graduate Fellow* June-Aug 2013

- Gathered background information and analyzed the financial cost of dispute cases for the Office of Diverse Learners Supports and Services at Chicago Public Schools.
- Drafted and proposed a cost-sharing and cost-saving structure that incorporated multi-level accountability.
- Delivered recommendations for an improved financial structure and tracking system.

**The Chicago Community Trust** Chicago, IL  
*Summer Intern* June-Aug 2012

- Wrote report assessing the efficacy of grantee food desert reduction programs in the Chicagoland area.
- Visited grantee sites, wrote and presented grants to the Vice President and Senior Program Officers.
- Promoted new pilot program to grantees focused on increasing diversity among board members.
- Analyzed financial reports to determine cost effectiveness of the Trust's fundraising campaign.

**Northwestern University Feinberg School of Medicine MESA Clinic** Chicago, IL  
*Research Coordinator* Oct 2010-Aug 2011

- Maintained database of over 1000 participants to recruit for a study on sleep quality and disorders in relation to cardiovascular health.
- Contacted and sent out literature to inform and recruit participants.
- Performed and set up sleep studies at participants' homes in the Chicagoland area.
- Reviewed and managed data collected from participants to send out to main data centers on a daily basis.
- Ordered and organized supplies needed to perform the study from various medical supply companies.

**Backstop Solutions Group** Chicago, IL  
*Data Analyst* Jan-May 2010

- Parsed data from financial returns and reported them using the company's proprietary software.
- Tracked bugs and ran bi-weekly regression tests on upcoming software releases.
- Regularly revised and managed client database for the company.
- Developed familiarity with and applied knowledge of new software products quickly.

## SKILLS & INTERESTS

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- MS Excel, Word, PowerPoint, STATA, ArcGIS and SPSS. Mac and Windows OS.
- Fluent in Spanish, proficient in Portuguese, and basic French.
- Member of Education Policy Student Association and Latin American Matters.
- Have travelled throughout Western Europe and South America.